

**Commission Gustavus 150  
Facilities and Finances Task Force**

**Thursday, February 26, 2009  
9 AM – 3 PM  
Gustavus Heritage Banquet Room**

**Meeting #3 WEB Summary**

**9:05 AM      Welcome**

**Brief review of previous 2 meetings**

Meeting 1 Objectives

- Overview and level-set
- Gustavus Strategic Plan
- Commission Gustavus 150: way to operationalize strategic plan
- Facilities & Finance Task Force: past, present, & future view of campus facilities, framework plan, current state, and future views of financials and challenges
- Key constituents, questions, and boundaries of this group
- Mapped the process and timelines for recommendations

Meeting 2 Objectives

- Overview and level set on: fundraising and new academic building
- Small groups: identified key deliverables and focus areas
- Generated list of big ideas in each focus group
- Divided into 3 broad areas and built set of ideas and concepts to translate into recommendations

Meeting #3 Objectives

- Move from ‘big ideas’ to recommendations
- Break into groups from Meeting #2 to review and revise the work that has been done and update with other ideas.
- Begin drafting recommendations.

Meeting # 4 Objectives

- Finish writing recommendations
- Review recommendations
- Celebrate the work of the group

**9:15 AM      Review of Output from Other Task Forces**

Tracy Bahl provided an update on the work from the National Summit Meetings and other task forces. The discussions and ideas are generally in line with what this Task Force has been discussing.

**9:30 AM      Small Group Review of Ideas**

Task Force members split back into three groups (Revenue, Resources, and Physical Plant) and reviewed the Topics Discussion Framework that was used at Meeting #2 to generate ideas. Groups were encouraged to review the constituents list created at Meeting #1 and to consider how the idea relates to all these groups.

**10:00 AM      Overview of Drafting a Recommendation**

Reviewed the basic points to consider when drafting a recommendation.

**10:20 AM      Drafting Recommendations in Working Teams**

Working individually and in small groups to write specific recommendations.

Physical plant (capacity, sustainability, maintenance) - *drafts complete*

Resources (capital programs, people and benefits, operational efficiency) – *drafts complete*

Revenue (new revenue streams, endowment and fundraising, tuition and financial aid) – *drafts partially complete*

**Noon              Meeting Adjourn**

Meeting broke early due to weather.

Participants were invited to stay for lunch.

**Upcoming Task Force Meetings**

Meeting #4 - Thursday, April 23, 2009

From 9 AM – 1 PM

at Gustavus