

IIAC Meeting Minutes: 31 March 2004

Convened 4:00 PM

Present: Faculty—Dennis Henry, Deborah Downs-Miers, David Koppenhaver, Tim Peterson, Scott Moore. Absent—Jonathan Smith (excused).

Ex officio—Sarah Daniels, Pat Francek, Bruce Aarsvold, Mark Braun, Jennifer Ringler.

Absent—JoEllen Schultz (excused), Dan Mollner (excused).

Meeting called to order at 4PM.

The Minutes: delayed.

Agenda: Equipment allocation.

Review of requests and costs, re updated list from B. Aarsvold, who reminded us “This is a draft document. Things may change.” Budget not yet approved. Administrative hardware needs not yet completed. Regardless, IT “intends in some way to satisfy every request with some exceptions.” (As noted on updated list.)

Discussion included returning Classics’ request for digital camera to that department, as should be a department item. They might request help from Dean’s office. Tim suggested Economics and Business might not need the replacements grated at this time. Raised discussion again about the replacement cycle, how best to deploy and manage it. Suggestion to make laptop checkouts easier, more central, with information about availability and process more generally distributed. Physics cost-sharing arrangement to be finalized by 15 May.

Dial-Up Connectivity Changes: Much discussion. Henry avers this should not be charged to IIAC, in response to question about appropriateness of funding it up to \$1000. Decided we need to know who uses this option, as it is available to ALL college members (and therefore should not be funded exclusively by faculty committee funds).

Multimedia Classroom Sharing—IIAC needs to know about uncommitted funds and the process whereby Miscellaneous funds are carried over.

Sarah Daniels has asked for confirmation from the committee that no Administrative Information Systems funds will be requested to support IIAC funding of requests. This is unanimously confirmed by the committee.

Report from Web Advisory Committee—Jennifer Ringler reviewed the history and current situation of the committee. It began under the auspices of Susan Andrews, and has drifted amongst offices since. It usually meets once a semester. There will be a May meeting. Most of the work time is spent maintaining “what is there.” Scott Moore is the faculty representative; there is a need for another faculty member.

After some discussion, Henry moved and Koppenhaver seconded that Tom Huber, who has volunteered to serve on the committee, serve through AY 2004-05. Motion passed unanimously. Given the floating connections of the committee to various representative offices, IIAC would also like to be informed about whatever processes govern the selection of faculty representatives to the committee. M. Braun agreed to try to discern and reveal said processes. IIAC asks also that we receive Web Advisory Committee minutes. Request granted.

Tech Plan—M. Braun complimented IIAC as a committee and as individuals for our responses to the Plan and announced that only IIAC of the specific groups identified as being pertinent to the planning had replied. The next meeting about the Plan is 24 April. The Tech Directors to meet 12 April. Organizational Structure for implementing the Plan was discussed. IIAC's wish to be involved in contributing to what the structure will be was affirmed. IIAC emphasized the need to continue to be inclusive in consultation. S. Daniels averred she prefers to know clearly the goals and priorities of the Plan **before** structuring begins.

Meeting adjourned at 5:35 PM.

Deborah Downs-Miers
Secretary