Minutes of the Informational Infrastructure Committee, 20 September 2004

Present: Dennis Henry, Deborah Downs-Miers, Tim Peterson, Jonathan Smith, Scott Moore, Michele Koomen
Ex Officio: Dan Mollner, Pat Francek, Mark Braun (for John Mosbo/Dean's Office)

1. Meeting called to order by Chair Dennis Henry at 3:35 PM

2. Agenda approved

3. Introductions: each member stated name and department

4. Minutes of 19 May 2204 approved with following corrections: David Koppenhaver was not present; Jennifer Ringler was present.

5. The Chair called for nominations for Secretary, having first explained that he, Dennis Henry, had been re-elected Chair after the May 2004 Faculty Meeting following his re-appointment to IIAC from AOC.

   Scott Moore nominated Deborah Downs-Miers, seconded by Jonathan Smith. Deborah consented to stand and was voted Secretary by acclamation.

6. Meeting Dates: The Autumn dates of 18 October, 22 November, and 13 December were confirmed. It was agreed that in principle, for Spring meetings we will retain the Monday 330 time with the Chair recommending specific dates at our next meeting.

   Mark Braun suggested we may need more Winter meetings (January—March) "because Bruce Aarsvold is no longer part of this (IIAC) configuration."

   It was noted that Chairs need to fill out and return requisition forms this semester; they must then be apprised of same and receive the forms in a timely fashion.

7. Each faculty member contributed particular goals and concerns for us to engage this year: JSmith: 1. More information gathering from the Divisions; 2. Sort our what is really happening with the IT reorganization and IIAC, including, perhaps, more of the history of these entities. MKoomen: To understand more of the process of IIAC's charge and to speak more with the Education Division constituency. TPeterson: To gain more clarity about how decisions re smart classrooms are made; for IIAC to be more involved in such decisions, and to deal with the scheduling problems resulting from the high demand for media classrooms. SMoore: to try to ensure that multi-media rooms be fully up and running by mid-August so that in the beginning of the Autumn Term there are no surprises, which are terribly frustrating and also may make the work and credibility of instructors more difficult. DHenry interpolated that ideally the distributed support should help alleviate these problems. DDowns-Miers: To engage the notion that the tech needs of many in the

Humanities are different and may need to be met differently, and that, further, Humanities' different needs and uses need to be considered valid as tech services and delivery are developing. DHenry: 1.IIAC needs to collect information from reps about the review of IT and provide same to the Senate ad hoc committee/task force, whose chair also wishes IIAC to make our views known to the committee. 2. The distributive support personnel situation is still not completely firm. Some tech support positions are combined with half-time teaching. IIAC needs to help areas as they move forward with their plans to provide distributed support. 3. IIAC needs to re-examine our committee, its charge, membership, and processes. 4. Allocation is a major charge of the committee, and may take more time at present than previously.

8. Ex officio members also contributed their goals and concerns: MBraun: 1. Asked that the 12-minute DVD from DePauw about their technology program be put on next meetings' agenda. 2. Praised D Henry's report to faculty at Opening Faculty Meeting and thanked him. 3. During "breathing" period Dean Mosbo has asked Mark Braun to work with Pat Francek and Joyce Aarsvold, who will report to him (Braun). DDowns-Miers asked about the current relationship of Bruce Aarsvold to IIAC. Braun replied that Bruce is directing all but the instructional aspects of GTS, with the instruction having been pulled out of GTS. Chair Henry stated it is still appropriate to ask Bruce Aarsvold to report on expenditures for this summer, as in the past. Braun averred he would like to open the Budget to IIAC. He noted that we still have 3 ex officio members who regularly attended IIAC meetings before the IT reorganization: the Dean's representative, Library, and Media Services. 4. IIAC's recommendations on desktop allocations will go directly to the Dean rather than to Bruce Aarsvold. JSmith said that labs seems to be under Aarsvold; there is some confusion as to whether labs are "instructional" or something else in this regard. A similar support issue exists regarding the Confer labs. DDowns-Miers will alert the English and MFL and Scandinavian Studies faculties about the lack of tech support in Confer.

MBraun asked for more information on Senate Task Force, which was supplied by Dan Mollner: It was agreed amongst President Peterson, Dean Mosbo, and committee members to come up with a charge agreeable to all. Currently, the President and Dean are not comfortable with all the concerns many others want to be part of the charge. The meeting to deal with this is to occur Thursday (23 September).

Continuing with ex officio goals: DMollner: 1. Pleased to hear others' desire to interact more with respective Divisions. If we know what people are interested in doing it will help us in our allocation. 2. Attest to Cathy Spexet as being a fine model of distributive support personnel. She is 1/2 time Library and 1/2 time IT. Regards her work as very good, hopes she continues, as position is crucial.

JSmith mentioned needs re UNIX support. Not clear again if they are available for instructional support. DHenry said that the position description should be

written to support all campus UNIX users.

PFrancek: 1. What IS technology and support? What precisely do our constituencies want supported as technology? 2. Smart classrooms completely booked. Wicklund wants to move to 100% coverage—HOW? IIAC can help by contributing some funds, but the move to coverage is still very slow. It was asked how many rooms can be "smartened" at the current maintenance rate. CPUs are the issue-they have to be rotated, cascaded, upgraded. As soon as money goes into maintenance, we cannot do as much re full rooms. JSmith suggested that perhaps a shift in the way laptops are allocated may be in order. This would require that we depart from our traditional views of same. Perhaps should be on agenda for next meeting---

9. Old Business—covered above
10. New Business
11. TPeterson moved to adjourn, which was accomplished at approximately 4:40PM

Deborah Downs-Miers, Secretary