



Folke Bernadotte Memorial Library

Annual Report

2009/2010



The Year in Review

The library had another busy year as we provided access to print and digital resources and supported teaching and learning in the classroom, at the reference desk, through our online presence, and with internships. We started on a digitization project for our sound recording collection and began to plan support for the music program after losing a half-time support position to supervise the Lund Music/Speech branch library. We added materials to the collection, and subtracted nearly as many outdated volumes. We conducted research on students' use of the library with an eye toward revamping our website, our services, and our spaces informed by the data gathered in the spring. We transitioned to equipment that accommodates the new metered printing system, noting that the amount of paper waste in the library decreased dramatically. And we went through plenty of hand sanitizer and keyboard wipes during the H1N1 flu epidemic.

Teaching and learning

We offered our usual course-related instruction sessions to all interested departments, though we had fewer of these than in the previous year. (A factor may have been that Michelle Twait, who has build up relationships with many faculty, was on leave and some faculty may have opted to go without a session even though other librarians were ready to help.) Librarians offered three for-credit courses (a first term seminar on international crime fiction taught by Barbara Fister, a January term course on genealogy taught by Jeff Jenson, and NDL 301: Information Fluency, co-taught by Barbara Fister and Amy Gratz, who was with us for a semester as a sabbatical replacement). Julie Gilbert also taught the lab portion of POL 200: Analyzing Politics in both fall and spring semesters; this is a graded component of a required methods course that meets in the library weekly. Because this strategy for embedding information literacy into an existing course has proven to improve student learning significantly, we are hoping to employ a similar strategy with other interested departments.

We also planned and supervised the work of four interns as well as Russian Studies major Allie Skjerven student, who was awarded the Patricia Lindell Scholarship to conduct and analyze interviews with students as a contribution to a major space study. With many students interested in the profession, internships offer a valuable experience for students who are going to graduate school in Library and Information Studies. One of our four interns had already graduated but returned to have a semester-long ungraded internship; another of the four did an Interim Experience career exploration. Interns interviewed staff, worked in the archives, visited other libraries, gained practice in reference and collection development, developed displays, assisted with the space and web studies, and conducted special projects. In the spring, our two interns tabled at the Internship Fair, where eight students expressed interest in a library internship. These pre-graduate school experiences contribute something valuable to our overall curricular goals.

Collections

Last spring the faculty in all departments worked conscientiously to help us decide where to trim spending when we were heading into a second year of being over budget by around \$25,000. The cuts made to journals, standing orders, electronic resources, and book allocations were substantial. We are grateful for the hard work faculty put into these difficult decisions. Thanks to that effort, and thanks to the administration letting us start the year with a clean slate, we were able to meet new requests for books and videos made by departments, build up several areas that needed attention, and add two new electronic resources of note, the *Naxos Music Library* and *Sabin Americana, 1500-1926*, a high-quality digital archive containing the full text of 33,000 books, pamphlets, broadsides and documents listed in Joseph Sabin's landmark *Bibliotheca Americana: A Dictionary of Books Relating to America from Its Discovery to the Present Time*. Like *Early English Books Online*, this resource will be useful to students and faculty in many departments. In addition to the databases we subscribe to, we were able to add access to a number of new databases provided through the state's Electronic Library for Minnesota program. Among other projects, we enhanced our graphic novel collection at the request of the English Department, built a stronger collection of Victorian-era literature, and added prize winning and classic films to our collection. We have ended the year with some funds in reserve, which will help us as subscriptions rise.

Our general collection weeding program, piloted last year, kicked into high gear this year. All of the librarians were asked to contribute at least an hour a week to this effort. We were able to remove over 3,000 outdated books from the shelves and at the same time discovered gaps where we need more current materials. Librarians also made decisions to dispose of a large percentage of our microfilm collection, preparing to move the collection to the lower level and renovate the current space it occupies as a special collections room. Government Documents were also weeded extensively, freeing up an entire range of shelving that can be repurposed as student space.

In preparation for the college's 150th anniversary, we started the process of completing the digitization of the *Gustavian Weekly* begun several years ago. The archivist and archives specialist have also been digitizing, uploading, and adding metadata to materials made publicly available through ContentDM, a digital repository. We are currently using a limited free version of this product, but hope to be in a position within the next few years to invest in expanding this online digital archive of the college's history. Another major milestone in the archives was the processing of the Nobel Conference collection.

Finally, the college's Web Team was able to implement our suggestion that faculty profiles become a central place for faculty to upload publications and presentations. We had investigated software for creating an institutional repository, but the costs were too high and we worried it might draw attention away from maintaining the profiles. Now faculty can upload their work to their profiles as simple attachments. We presented this new service at a Teachers Talking, along with a discussion of open access as a way of raising the visibility of publications and making scholarship more widely accessible.

Staff

A major change in our staffing this year was that we were successful in gaining a part time Archives Specialist position and were pleased to hire the highly-qualified Adriana Darden into that position. We were unsuccessful in getting a replacement for the half-time music library supervisor position previously held by Jan Jenson. Staff have continued to rotate responsibilities for student supervision according to a schedule drawn up last year while we consult with the music department about the future of this satellite library.

Two librarians, Jeff Jenson and Julie Gilbert, had successful third year reviews in the spring. Michelle Twait had a sabbatical leave, with Amy Gratz working as her replacement. We prepared for the retirement of Sylvia Straub, who will be missed, but were pleased to hire Jeannie Peterson into her position, which has been retitled Budget and Institutional Data Specialist in recognition of the changes in that position over the past two decades.

Susan Owen continued to work part time in the library, combining two course releases for Barbara Fister, one to provide release time to teach a first term seminar in the fall and another in the spring to provide time to serve as director of the Kendall Center for Engaged Learning.

Library faculty began examining their roles and have started making some changes. At the beginning of the year, Jeff Jenson folded the duties of Church Archivist into his role. Julie Gilbert's special area of concentration, previously described as "systems" is now "access services" in recognition of the position's focus on the PALS integrated library system rather than on technology in general. Barbara Fister's role as coordinator of instruction will begin to focus more intentionally on faculty development, hoping to enhance faculty/librarian collaboration and contribute to the Kendall Center's efforts.

We experimented in the spring with a biweekly journal club, meeting for breakfast on Fridays to discuss a reading chosen by one of the participants. These conversations were not only stimulating, they led to a number of initiatives for next year.

Services, Technology, Facilities

Over the summer, our photocopiers were removed, replaced by a digital scanner. As the campus shifted to a metered printing system, this scanner provided a way to create .pdf files of library materials that could then be printed as needed. Though the transition to metered printing was a shock to the system in the fall, the scanner worked well, as did new printers that replaced our aging "Romeo" and "Juliet." Toward the end of the year we also replaced three old and dysfunctional microfilm reader/printers with a single digital microfilm scanner that offers clearer images and allows user to create digital files.

Also over the summer and into the beginning of the fall, a new office was constructed for a librarian in the technical services space, and the vacated office (and room 206) were converted into popular reservable group computer spaces. The circulation and reserves offices were renovated to combine

service points for interlibrary loan and electronic reserves with print reserves and circulation in a more open, visually attractive space. The new public area that was created on the main floor when the Interlibrary Loan office had been was named for the Gustavus Library Associates in recognition of their decades of support, including the enormous amount of work that went into this past fall's Royal Affair. We are happy to finally have a visible indication of the GLA's dedication to the library and our students. In that space we have also created an experimental fiction section and created bookmarks based on faculty recommendations in response to findings from the [2009 Patricia Lindell research project](#).

In the spring, after evaluating options for a new catalog public interface, we chose MnPALS Plus, based on the open source VuFind software. This catalog interface offers easier navigation, faceted browsing, and other enhancements. MnPALS "classic" is still available for those who prefer it.

With extensive assistance from Technology Services, we worked out a process of digitizing sound recordings and making them available to anyone on campus through links in our catalog, following the lead of Indiana University and Winona State University. We hope to digitize the CD collection and then will move on to the Scullin jazz collection and other vinyl recordings as needed. The original recordings of the works we digitize will be retained by the library, but for copyright reasons will not be available for use.

The Space Committee, working Ginny Bakke and Dan Mollner, prepared a plan for some major shifting of collections that will have to fall like dominoes. We have laid groundwork for relocating the microfilm collection and the new digital reader to the first floor to make room for a special collections room on the main floor. We also planned a new Audio Visual public service desk and office, with a workspace for the music digitization project and storage of recordings. The Audio Visual collection will be moved into the public area, where it will be more easily browsed, replacing shelving that used to hold newspapers. The current AV counter will be removed and the office will be converted to a student study area. We hope the results of this planning will be carried out this summer, with the exception of the new special collections room, which will require additional funding. At least we hope to be ready when we receive a major gift of rare materials, expected within the next year or two.

Finally, we are pleased that a library expansion now is on the campus-wide building agenda in recognition of the evolving role libraries are playing in higher education. We hope that an expansion will follow the construction of the new social sciences building and the subsequent renovation of Anderson Hall. The space study, described below, will provide useful information to guide our planning.

Assessment

This year, Julie Gilbert and Anna Hulseberg led a major ethnographic study of students' research practices and preferences as they use both the physical and the virtual library, advised by Sarah Monson, whose training in anthropology was essential. The Patricia Lindell Scholarship winner also contributed to this study. Study methods included interviews, focus groups, photo diaries, image

associations, systematic mapping of which spaces were being used throughout the day, user surveys, and informal written responses. Though the wealth of data gathered has yet to be fully analyzed, the researchers presented some preliminary results at the end-of-year all staff retreat and will be presenting more results at the [Brick and Click Libraries](#) conference in Missouri in the fall.

The librarians also analyzed and discussed the local results of the [HEDS/NITLE research practices study](#), which has several implications for our program, including peer-to-peer learning, more collaboration with the Writing Center, and a need to provide positive models for research as a creative activity. These results were also presented for discussion at Faculty Development Day and with the First Term Seminar Advisory Committee. Librarians also held an assessment retreat at the end of the spring semester to discuss directions for our instruction program based on class evaluations, informal observations, and the SoTL research librarians have been conducting.

We conducted assessments of collection strength and instructional services for departments and programs undergoing external reviews: biochemistry, chemistry, history, peace studies, and theatre/dance. These focused reviews are provided to departments and programs to use as they see fit in their self-studies, and in aggregate give us a good sense of strengths and weaknesses of both our collection and the support we provide for teaching, learning, and scholarship.

Librarians presented and published work related to the scholarship of teaching and learning. (A list of staff activities is included in Appendix A.) Our assessment plan, first created in 1998, is in some ways becoming a joint research agenda to better understand student experiences and which practices have the highest impact on learning.

Looking ahead

Several of the projects started last year will be continuing in the coming year. (A list of these projects and their status can be found in Appendix D.) We also have these initiatives on the docket:

- Over the summer, we hope several of our moving and renovation projects for the lower level will be completed and that the AV collection will become an open stacks collection. We will also install a projector for the smaller AV viewing room to replace both the television and the computer cart and hope to set up a better space for using a reduced microfilm collection.
- We are developing a new course proposal for a partial credit reading course that will give students an opportunity to read books and discuss books with a librarian. This is a response to findings from a study of student reading preferences and practices and is intended to help promote lifelong learning. If the curriculum committee approves the course, we may be able to offer it in the spring.
- We hope to pilot the use of peer reference tutors to cover the reference desk late at night. Though librarians provide reference assistance until 10pm, students are often just getting started with research late in the evening. After training in the first half of the fall term, we hope

students will be able to work from 10pm until midnight. We will also be able to see whether students are more or less willing to seek assistance from fellow students.

- Barbara Fister will adapt the lab concept for the Gender, Women, and Sexuality Studies colloquium in the fall in collaboration with Peg O'Connor; Anna Hulseberg will continue discussions with the Nursing Department about the most strategic places in the curriculum where information literacy can be embedded. We will also be exploring connections with the curriculum in the Classics, Religion, and Communication Studies departments, which have all expressed interest.
- Barbara Fister will work with the Kendall Center to launch a new student/faculty program on useful tools and strategies for research, providing an informal environment for students and faculty to demonstrate and discuss how they manage common research challenges. This will be the first in a series of faculty development initiatives the library hopes to provide.
- We will be in discussion with both the Music and Geography departments about the future of the music and map libraries.
- We hope to replace the current static acquisitions lists with dynamic RSS feeds and have completed preliminary research on setting this up.
- We will replace signage for the general collection to make it easier to browse and locate books by topic, based on feedback from class evaluations and from the space study.
- We will be analyzing workflows for electronic resources and will study the trade-offs between interlibrary loan and purchase on demand for materials appropriate for our collection.
- With the acquisition of Blackwell by Yankee Book Peddler, we will begin to use the GOBI system for collection development and will explore ways to enhance faculty awareness of new and relevant publications.
- As we design a new space for special collections, we will be exploring ways to integrate them into the curriculum and to ensure that our collection is focused and appropriate for our institution.
- In March we will be hosting the Lefler Lecture speaker: Siva Vaidhyanathan, cultural historian, media scholar, and author of the forthcoming book *The Googlization of Everything*. We will also be planning with members of the Scandinavian Studies program a Scandinavian crime fiction conference to be held during the Circumpolar Year.

Appendix A: Selected Staff Activities

Ginny Bakke worked closely with Gustavus Library Associates as a board member, as chair of the membership committee, and as a member of a number of other committees. She also served in the Aces Level II mentor program through the Dean of Students and assisted with the Nobel Conference and Christmas in Christ Chapel.

Lynn Burg attended the ExLibris and PALS User's Group meetings and, with Sarah Monson, presented a cataloging session on "Local Holding Records and Macro Express" at the MnPALS Acquisitions/Serials Workday. She also attended the RDA Toolkit Webinar and a College of DuPage teleconference on new developments in cataloging.

Diane Christensen made a field trip to Minnesota State University, Mankato, to discuss e-resources processes. She also attended a seminar at the Center for Vocational Reflection as well as the ExLibris user group meeting and attended several webcasts related to several subsystems of GOBI acquisitions.

Ardiana Darden assisted with the processing of multiple archives collections and was involved in the activities of the Twin Cities Archives Round Table.

Barbara Fister became a weekly columnist for Library Journal's [Academic Newswire](#). She also published [three feature articles](#) in *Library Journal*, [an essay](#) in *Library Issues*, and her third mystery, *Through the Cracks* (Minotaur, 2010). In the spring she was invited to give the [keynote address](#) for the Iowa Association of College and Research Libraries annual meeting on open access. She also served as the director of the Kendall Center for Engaged Learning as well as the Faculty Associate for Learning Outcomes.

Julie Gilbert published "Assessing Integrated Library Components to Enhance Information Literacy in Political Science" (co-author with Christopher Gilbert) in *Collaborative Information Literacy Assessments*. Eds. Thomas Mackey and Trudi Jacobson. New York: Neal-Schuman, 2010; "[Using Assessment Data to Investigate Library Instruction for First Year Students](#)." *Communications in Information Literacy*, 3.2. (2009): 181-192; "Collection Development in Tight Economic Times: A Homegrown Workflow Analysis Program" (co-authored with Anna Hulseberg) in *Proceedings of the Brick and Click Libraries Symposium* (2009); and "Mashing Media Mentions of Scientific Studies: Tracing Newspaper Articles Back to Their Sources." in *Library Instruction Cookbook: 50+ Active Recipes for 1-Shot Sessions* Chicago: ACRL, 2009. She also presented at the American Library Association, chaired the Program Development and Assessment Committee, and served as the Kendall Center Faculty Associate for the Scholarship of Teaching and Learning.

Anna Hulseberg (with Julie Gilbert) published "Collection Development in Tight Economic Times: A Homegrown Workflow Analysis Program" in *Brick and Click Libraries: Proceedings of an Academic Libraries Symposium*. November 2009. With Sarah Monson, she published "Strategic Planning for

Electronic Resources Management: A Case Study at Gustavus Adolphus College," in the *Journal of Electronic Resources Librarianship* 21, no. 2 (2009): 163-171. She also presented at the Minnesota Library Association and the American Library Association.

Jeff Jenson presented a session on Facilitating Archival Conversations at the Midwest Archives Conference, along with three other Minnesota archivists. He was active in the work of the Twin Cities Archives Round Table. He also presented at the Minnesota Library Association, served on the Nicollet County Historical Society's Collections Committee and worked as a volunteer at the Blue Earth County Historical Society. An article he wrote was accepted for publication in *Minnesota History*.

Dan Mollner attended the Government Documents Forum at the University of Minnesota in the spring and served on the Faculty Personnel Committee, as well as an external member of a tenure-track search in the Music Department.

Sarah Monson completed her M.S. in Anthropology from Minnesota State University, Mankato, successfully defending her thesis titled ["Two Truths and a Lie: an Evolutionary Basis for the Strategic Use of Language."](#) She attended the ExLibris and PALS User's Group meetings and, with Lynn Burg, presented a cataloging session on "Local Holding Records and Macro Express" at the MnPALS Acquisitions/Serials Workday. She also presented at the Graduate Research Conference at MSU and the Minnesota Library Association annual conference.

Jay Nordstrom attended PALS user group meetings, participated in a College of DuPage teleconference on technology trends in libraries, attended the Enhancing Quality Staff conference at the University of Minnesota, and worked with other staff and faculty to reconvene a gathering of Gustavus women for socializing and networking.

Sylvia Straub served on the campus safety committee and created a detailed procedures manual for the multiple duties of her position, preparing for her retirement. Her successor will be grateful for her foresight.

Sonja Timmerman attended the ExLibris and MnPALS user group meetings, webinars on document delivery and best practices for direct requests, as well as one on "Greening Interlibrary Loan." She attended a workshop presented by the Center for Vocational Reflection and presented [a session](#) at the MnPALS user group meeting.

Michelle Twait presented at the Minnesota Library Association annual conference, chaired the Association of College and Research Libraries Instruction Section Continuing Education for Mentors Task Force, was the faculty advisor for Alpha Phi Omega, and served on the campus Judicial Board. During the spring semester, she was on sabbatical leave.

Appendix B: Budget

| Budget | budgeted | | spent | | over/under |
|------------------------------------|----------|--------------|-------|--------------|-----------------|
| Salaries, Wages, Benefits | | | | | |
| faculty salaries | \$ | 361,462.00 | \$ | 361,462.00 | \$ - |
| staff and administrators | \$ | 313,816.40 | \$ | 310,006.43 | \$ 3,809.97 |
| student assistant wages | \$ | 107,128.31 | \$ | 107,128.31 | \$ - |
| students - summer/holiday | \$ | 16,000.00 | \$ | 15,588.87 | \$ 411.13 |
| benefits | \$ | 298,935.46 | \$ | 298,935.46 | \$ - |
| total salaries, wages, benefits | \$ | 1,097,342.17 | \$ | 1,093,121.07 | \$ 4,221.10 |
| Unrestricted Budget | | | | | |
| Acquisitions | | | | | |
| Acquisitions--Books | \$ | 1,000.00 | \$ | 884.88 | \$ 115.12 |
| Acquisitions-Films | \$ | - | \$ | - | |
| Acquisitions-Gov Docs | \$ | - | \$ | - | |
| Acquisitions--Microforms | \$ | 5,000.00 | \$ | 62.50 | \$ 4,937.50 |
| Acquisitions--Recordings | \$ | 3,500.00 | \$ | 42.96 | \$ 3,457.04 |
| Acquisitions--Periodicals | \$ | 95,000.00 | \$ | 92,829.58 | \$ 2,170.42 |
| Acquisitions--Standing Orders | \$ | 20,000.00 | \$ | 18,661.64 | \$ 1,338.36 |
| Acquisitions--Electronic Materials | \$ | 141,218.00 | \$ | 297,820.40 | \$ (156,602.40) |
| unrestricted acquisitions subtotal | \$ | 265,718.00 | \$ | 410,301.96 | \$ (144,583.96) |
| Operations | | | | | |
| Archives-Office Supplies | \$ | 4,700.00 | \$ | 4,803.17 | \$ (103.17) |
| Archives-Mtgs. & Workshops | \$ | 1,500.00 | \$ | 393.24 | \$ 1,106.76 |
| Student Summer/Holiday Wages | \$ | 16,000.00 | \$ | 15,588.87 | \$ 411.13 |
| Media Services | \$ | 50.00 | \$ | 38.44 | \$ 11.56 |
| Film Rental/Purchase | \$ | 50.00 | \$ | - | \$ 50.00 |
| Bibliographic Services | \$ | 25,000.00 | \$ | 13,268.31 | \$ 11,731.69 |
| Book & Periodical Binding | \$ | 5,000.00 | \$ | 4,036.56 | \$ 963.44 |
| Computer Equipment | \$ | 28,850.00 | \$ | 930.06 | \$ 27,919.94 |
| Computer Supplies | \$ | 980.00 | \$ | 725.85 | \$ 254.15 |
| Computer Software | \$ | 5,000.00 | \$ | 677.21 | \$ 4,322.79 |
| Consultants/Honoraria | \$ | 50.00 | \$ | - | \$ 50.00 |
| Copying Equipment | \$ | 12,263.00 | \$ | 12,328.00 | \$ (65.00) |
| Dues & Memberships | \$ | 1,000.00 | \$ | 825.00 | \$ 175.00 |
| Entertainment | \$ | 500.00 | \$ | 590.50 | \$ (90.50) |
| Equipment Repair | \$ | 800.00 | \$ | 635.00 | \$ 165.00 |
| Library Equipment | \$ | 5,000.00 | \$ | 464.00 | \$ 4,536.00 |
| Library Supplies | \$ | 6,300.00 | \$ | 2,723.89 | \$ 3,576.11 |

| | | | |
|--|----------------------|----------------------|-----------------------|
| Lutheran Church Coll. Supply | \$ - | \$ - | \$ - |
| Meetings & Workshops | \$ 2,500.00 | \$ 800.83 | \$ 1,699.17 |
| Office Supplies | \$ 2,000.00 | \$ 2,129.43 | \$ (129.43) |
| PALS | \$ 38,000.00 | \$ 37,143.00 | \$ 857.00 |
| Postage | \$ 1,200.00 | \$ 2,055.65 | \$ (855.65) |
| Printing | \$ 3,000.00 | \$ 1,860.40 | \$ 1,139.60 |
| Telephone | \$ 5,000.00 | \$ 4,403.10 | \$ 596.90 |
| Travel | \$ 3,000.00 | \$ 1,093.80 | \$ 1,906.20 |
| Dept. Chair Fund | \$ 2,600.00 | \$ 2,600.00 | \$ - |
| total operations | \$ 170,343.00 | \$ 110,114.31 | \$ 60,228.69 |
| Total Unrestricted Budget | \$ 436,061.00 | \$ 520,416.27 | \$ (84,355.27) |
| Restricted Budget | | | |
| Johnson Heritage (C & M) | \$ 3,446.07 | \$ - | \$ 3,446.07 |
| Johnson Emeroy & Adeline | \$ 10,741.39 | \$ - | \$ 10,741.39 |
| Ford Reuben & Edith (archives) | \$ 3,829.00 | \$ - | \$ 3,829.00 |
| Adolphson, George | \$ 4,450.19 | \$ 4,185.32 | \$ 264.87 |
| Alexis, G & I | \$ 1,705.96 | \$ 1,441.61 | \$ 264.35 |
| Lund, Natalie | \$ 12,007.00 | \$ 1,283.99 | \$ 10,723.01 |
| Bush | \$ 26,001.00 | \$ 23,795.39 | \$ 2,205.61 |
| Carlson, E. M. | \$ 3,228.51 | \$ 1,491.71 | \$ 1,736.80 |
| Carlson, Ebba (Biology) | \$ 2,185.66 | \$ 1,055.68 | \$ 1,129.98 |
| Drache History Books | \$ 2,182.13 | \$ 1,894.14 | \$ 287.99 |
| Maria Sigurdson Fund | \$ 611.00 | \$ - | \$ 611.00 |
| Fredrickson, Florence | \$ 2,177.00 | \$ 1,709.02 | \$ 467.98 |
| GLA | \$ 125,245.00 | \$ 69,843.61 | \$ 55,401.39 |
| GLA Diversity | \$ 5,000.00 | \$ 3,534.12 | \$ 1,465.88 |
| General EF | \$ 3,990.00 | \$ 913.59 | \$ 3,076.41 |
| Hasselquist | \$ 115.37 | \$ 39.95 | \$ 75.42 |
| Misfeldt | \$ 116.00 | \$ - | \$ 116.00 |
| Moe MN Statutes | \$ 5,592.66 | \$ 1,592.78 | \$ 3,999.88 |
| NEH Challenge | \$ 58,352.38 | \$ 39,891.23 | \$ 18,434.15 |
| NEH Women's Studies | \$ 6,500.00 | \$ 6,381.33 | \$ 118.67 |
| Paulson, Lolita | \$ 21,388.00 | \$ 13,266.75 | \$ 8,121.25 |
| Scandinavian Studies | \$ 30,109.63 | \$ 7,924.90 | \$ 22,184.73 |
| Special Acquisitions | \$ 6,347.26 | \$ 2,082.53 | \$ 4,264.73 |
| Total Restricted Budget | \$ 335,321.21 | \$ 182,327.65 | \$ 152,966.56 |
| restricted archives lines | \$ 18,016.46 | \$ - | |
| subject-specific rest. acquisitions | \$ 61,070.11 | \$ 29,541.54 | \$ 31,528.57 |
| general restricted acquisitions | \$ 256,234.64 | \$ 237,141.38 | \$ 19,093.26 |

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|-----------------------------------|----|--------------|----|--------------|----|------------|
| rest. and unrestrict. | | | | | | |
| Acquisitions | \$ | 601,039.21 | \$ | 592,629.61 | \$ | (9,606.86) |
| total acquisitions and operations | \$ | 771,382.21 | \$ | 702,743.92 | \$ | 68,638.29 |
| total with salaries and benefits | \$ | 1,868,724.38 | \$ | 1,795,864.99 | \$ | 72,859.39 |

| | 2008/2009 | 2009/2010 |
|-------------------------------------|-----------|-----------|
| collection stats | | |
| books, scores, continuations | | |
| volumes added | 3,489 | 4,429 |
| volumes withdrawn | 2,326 | 3,961 |
| volumes total | 307,500 | 307,968 |
| microtext | | |
| microfilm added | 88 | 2 |
| microfilm withdrawn | - | 0 |
| microfilm total | 11,840 | 11,842 |
| microfiche added | - | 9 |
| microfiche withdrawn | - | 0 |
| microfiche total | 24,910 | 24,910 |
| audio-visual | | |
| audio-visual added | 399 | 674 |
| audio-visual withdrawn | 5 | 322 |
| audio-visual total | 18,282 | 18,634 |
| government documents | | |
| internet documents added to catalog | 5,149 | 5,638 |
| paper added | 209 | 208 |
| maps added | 244 | 147 |
| microfiche added | 323 | 129 |
| paper withdrawn | 6,628 | 11,140 |
| microfiche withdrawn | 2,841 | 16,572 |
| paper total | 74,925 | 64,386 |
| maps total | 83,441 | 83,583 |
| microfiche total | 150,122 | 133,680 |
| cataloged internet documents | | |
| total | 6,494 | 12,132 |
| total documents with maps | 316,315 | 294,966 |
| Periodicals* | | |

| | | |
|---------------------------------------|------|-----|
| current subscriptions / paper** | 912* | 497 |
| current subscriptions / electronic | n/a | 167 |

* does not include bundled full
text journal titles
**counted print / elec.
separately in 2009

Service statistics

circulation/reserves

| | | |
|---------------------------------------|--------|--------|
| general collection | 20,483 | 19,184 |
| browsing | 837 | 835 |
| paper reserves | 886 | 1,167 |
| music av | 216 | 41 |
| music reserves | 595 | 758 |
| government documents | 80 | 60 |
| audio-visual | 3,766 | 3,434 |
| audio-visual reserves | 417 | 220 |
| periodicals | 756 | 1,162 |
| circ - Gustavus total | 25,296 | 23,907 |
| circ - external | 342 | 521 |
| circ - total | 30,529 | 29,389 |
| electronic reserves - items posted | 1,780 | 2,011 |

gate count / visits

| | | |
|--|---------|---------|
| | 284,100 | 216,298 |
|--|---------|---------|

interlibrary loan*

| | | |
|--|------------|----------|
| request by GAC to other libraries | 7,926 | 6,583 |
| loans filled by GAC for other libs. | 4,655 | 5,300 |
| copyright fees ** | \$1,111.15 | \$269.32 |

*from 2009 - inc. only filled
requests

**these are paid by calendar
year

instruction

course-related sessions

| | | |
|----------|-------|-------|
| students | 2,472 | 1,695 |
| sessions | 170 | 130 |

| | | |
|------------------------------------|-------|-------|
| other tours/sessions - attendees | 18 | 20 |
| credit courses / enrollment | | |
| FTS | 16 | 16 |
| January Term courses | 27 | 15 |
| Information Fluency | 10 | 6 |
| reference questions - typical week | 92 | 90 |
| total reference questions | 3,311 | 3,067 |

Appendix D: Status of Last Year's Goals

- Implement an open-source ERMS (electronic resources management system) DONE; we will watch how PALS's plan to offer an open source ERMS and link resolver develops and may migrate to that when the time is right.
- catalog e-resources. DONE
- Investigate the music digitization program used by Indiana University and Winona State University to see if this process might help us rethink the services we provide to the music department. DONE; we're moving into production and solving problems as we go.
- Investigate software and processes for an institutional repository. DONE; we decided the available options were too costly and instead worked with GTS to enable uploading of files to profiles.
- Hire and train an archives specialist. DONE
- Develop collection scope and acquisitions policies for the archives. IN PROGRESS.
- Discuss a more integrated information literacy approach with selected departments in a pilot program; this might include developing labs for interested departments. IN PROGRESS.
- Conduct useability testing on our Web site and on MnPALS Plus and WorldCat Local with an eye toward rolling out a better online catalog public interface. DONE; we have a new public catalog and will analyze findings to inform Web site redesign.
- Withdraw a significant number of books from the collection to free up space and remove outdated books. DONE; we have established a process and will continue this effort on an ongoing basis.
- Create an experimental fiction collection, organized as in public libraries by author, and study the results, a follow-up from this spring's Patricia Lindell research. DONE; now we're fine-tuning and assessing it.
- Create more attractive study nooks in the current periodicals collection and see if that positively affects use of the print periodicals collection. DONE; circulation of periodicals increased by over 50%, though we can't be sure the rearrangement caused the increase.
- Continue research and assessment activities that enhance our ability to provide optimal conditions for student learning and to support faculty teaching and research. ONGOING.