

GUSTAVUS

GUSTAVUS ADOLPHUS COLLEGE

Post-Travel Report for Student Conference Travel Funds

(to be filled out by the student and submitted with receipts for expense reimbursement)

Student name:	Email:	Date:
Faculty advisor:	Email:	Phone:
Department:	Conference name:	
Name of professional organization:		Location of conference:
Presentation title:		Dates of travel:
<p>Please attach a report to this cover sheet in which you respond to the following questions:</p> <ol style="list-style-type: none"> 1. Did other Gustavus Adolphus College representatives attend this conference with you? If so, who? 2. What types of conference activities did you attend, besides your own talk? (keynote lectures, talks, symposia, workshops, poster sessions, receptions, etc.) 3. What aspect(s) of this conference did you find most valuable? 4. Would you recommend this particular conference to a fellow Gustavus student who wished to give a presentation similar to yours? Why or why not? 5. Have you or your advisor submitted information about your conference presentation to Media Relations for publication in the Yellow Sheet, <i>Gustavus Quarterly</i>, or other relevant web and print publications? If not, do we have your permission to do so? 6. Have you applied to present your work at the Celebration of Creative Inquiry? 		
<p style="text-align: center;">Thank you for completing the post-conference report. If you have pictures of yourself or other Gustavus representatives at this conference, please send one or two via email attachment with this form.</p>		
<p>Save form and email as an attachment to: Judy Roberts (jroberts@gustavus.edu) in the Provost's Office</p>		